

# Cook County Sun and Save Solar Installation Program

## Residential Solar PV Installation Contractors Request for Qualifications (RFQ)

Date of Issuance: June 15, 2023

Cook County Sun and Save is being supported, in whole or in part, by federal award number ALN 21.027 awarded to Cook County by the U.S. Department of the Treasury.

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# Section 1 – Program Description and Intent

## 1.1 Background

Sun and Save is a Cook County program administered by the Smart Energy Design Assistance Center (SEDAC). SEDAC is a public-private partnership between the University of Illinois at Urbana-Champaign and 360 Energy Group. The goal of this Program is to make solar PV installation more feasible for eligible Cook County residents, reduce their energy burden, reduce utility costs, and reduce greenhouse gas emissions.

**The Sun and Save program will offer incentive funds to fully cover the cost of solar PV installations on eligible owner-occupied homes in Cook County.** The Program is for moderate- and medium-income residents whose household incomes are above 80% of the Area Median Income (AMI) and at or below 120% of the AMI (see median income table below). Low-income residents with household incomes less than 80% of the AMI are eligible for the Illinois Solar for All Program.

The Program is intended to run from July 1, 2023, until August 31, 2026, and the available program incentive funds are expected to cover the cost of approximately 90 residential solar projects during that time. Program funds may also be used to cover some or all costs to complete electrical, roofing, and other ancillary work necessary to accomplish the solar project. Funds needed for ancillary purposes will be evaluated on a case-by-case basis.

## 1.2 Intent

The intent of this Request for Qualifications (RFQ) is to recruit qualified solar PV installation contractors to provide turnkey installation services and complete any associated necessary repairs/upgrades. Responses to this Request for Qualifications will be evaluated to identify interested Qualified Installers and to competitively select a Direct Installer.

More specifically, the Program will select:

- One (1) Direct Installer as a program partner who will receive qualified project referrals from the Program Administrator. It is anticipated that marketing by the Program Administrator will bring in roughly 30-45 projects over the program operation period. The Direct Installer will also help market the program and recruit additional eligible projects that they will install. The Direct Installer will be competitively selected based on criteria outlined in this RFQ;
- Qualified Installers that meet the minimum qualifications outlined in this RFQ for providing turnkey solar services. Qualified Installers can market the program and recruit eligible projects that they will install.

## 1.3 Sun and Save Timeline

- RFQ announced, June 15, 2023.
- Responses to questions (Q&A) from solar installation providers will be ongoing. **Email [sunandsave@sedac.org](mailto:sunandsave@sedac.org) with any questions about the program and/or to be added to the program Q&A email distribution list.**
- RFQ responses are due **July 10, 2023, by 5:00 pm central time**, for those interested in being the Direct Installer Partner.
- Selection of the Direct Installer Partner will be announced by July 20, 2023.

- This RFQ will remain open for Qualified Installers, who will be selected on a rolling basis and added to the Sun and Save Qualified Installers pool.
- The Direct Installer and all Qualified Installers will execute a master contract with the Program Administrator prior to doing any work or customer recruiting for the program.
- Direct Installer and all Qualified Installers will complete required program training prior to doing any work or customer recruiting for the program.
- Customer eligibility must be pre-approved by the Program Administrator. No solar project proposals will be evaluated until the customer eligibility is verified and approved.
- All project costs will be reviewed and approved by the Program Administrator before the Direct Installer or Qualified Installer initiates any work or incurs any expenses for a project. The Program Administrator reserves the right to refuse payment for unapproved expenses or change orders.
- Each project will have a completion date assigned. The assigned Installer will provide regular updates to the Program Administrator about project status and provide advance notice and explanation for any delays. Project completion is defined as the date when the system is fully energized.

## Section 2 – Definitions

Cook County Sun and Save Program – “The Program” funds solar PV installations on residential homes in Cook County for residences with household incomes between 80% AMI and 120% AMI. Cook County Sun and Save is being supported, in whole or in part, by federal award number ALN 21.027 awarded to Cook County by the U.S. Department of the Treasury.

Direct Installer – Solar PV Installation Contractor that submits a complete application packet in response to this Request for Qualification and is competitively selected for the Program based on criteria defined in this RFQ. The Direct Installer will be listed in program materials. The Direct Installer may market or advertise Cook County Sun and Save to develop leads for interested Participants, submit solar PV proposals to the Program Administrator for funding consideration and receive approval to complete a Solar PV Installation Job for qualified Participants. The Direct Installer will be sent Participant referrals generated by the Program Administrator (estimated at 30-45 over the program duration) when the Participant has not identified any other Qualified Installer. Approved costs for Solar PV Installation projects, including any approved costs for necessary repairs and upgrades, are paid to the Direct Installer by 360 Energy Group on behalf of the Participant.

Qualified Installer – Solar PV Installation Contractor that submits a complete application packet in response to this Request for Qualification and meets the minimum requirements for becoming a Qualified Installer for the Program. Qualified Installers will be listed in program materials. Qualified Installers may market or advertise Cook County Sun and Save to develop leads for interested Participants, submit solar PV proposals to the Program Administrator for funding consideration and receive approval to complete a Solar PV Installation Job for qualified Participants. Approved costs for Solar PV Installation Jobs, including any approved costs for necessary repairs and upgrades, are paid to the Qualified Installer by 360 Energy Group on behalf of the Participant.

Participant – Eligible participants for the Sun and Save Program are income-qualified residents of homes located in Cook County with Household Income levels between 80% AMI and 120% AMI (see table below); and whose homes are approved for a Solar PV Installation through the program. Eligible homes

will be either a.) owner-occupied single-family homes or b.) multi-family residential buildings with up to 4 units and at least one unit occupied by the owner. Participants take on all rights and risks of ownership of rooftop Solar PV after system installation is complete. The original Solar PV system installation payments are made to the Qualified Installer or Direct Installer Partner on behalf of the resident by 360 Energy Group. Participants must complete an application for income verification and approval for eligibility prior to participation in the program.

Household Size	Area Median Income Limits 2023 (Effective May 15, 2023)							
	30%	40%	50%	60%	80%	100%	120%	140%
1	\$23,190	\$30,920	\$38,650	\$46,380	\$61,800	\$77,300	\$92,760	\$108,220
2	\$26,490	\$35,320	\$44,150	\$52,980	\$70,600	\$88,300	\$105,960	\$123,620
3	\$29,790	\$39,720	\$49,650	\$59,580	\$79,450	\$99,300	\$119,160	\$139,020
4	\$33,090	\$44,120	\$55,150	\$66,180	\$88,250	\$110,300	\$132,360	\$154,420
5	\$35,760	\$47,680	\$59,600	\$71,520	\$95,350	\$119,200	\$143,040	\$166,880
6	\$38,400	\$51,200	\$64,000	\$76,800	\$102,400	\$128,000	\$153,600	\$179,200
7	\$41,040	\$54,720	\$68,400	\$82,080	\$109,450	\$136,800	\$164,160	\$191,520
8	\$43,680	\$58,240	\$72,800	\$87,360	\$116,500	\$145,600	\$174,720	\$203,840

**Program Administrator** – The Program Administrator, SEDAC, administers the Cook County Sun and Save program, receives, and approves applications from Participants, the Direct Installer Partner, and Qualified Installers, and authorizes solar PV installations (and any associated necessary upgrades/repairs) to be funded by the Program. 360 Energy Group distributes funds to Qualified Installers and the Direct Installer Partner that complete solar PV installations in Cook County for qualified Participants.

**RFQ** – Request for Qualifications

**SEDAC** – Smart Energy Design Assistance Center, a public-private partnership between the University of Illinois at Urbana-Champaign and 360 Energy Group. SEDAC is the Program Administrator.

## Section 3 – RFQ Submission Requirements and Evaluation Criteria

### 3.1 Requirements for Submission (Checklist)

- Cover Letter – include intent to compete for Direct Installer role or apply for Qualified Installer
- Firm Profile and Narrative (Attachment A)

- Company Questionnaire (Attachment B).
- Qualification Statement (Attachment C).
- NABCEP – PV Installer or other relevant Certificate(s)
- ICC Certified Distributed Generation Installer Certificate
- Electrician’s license
- Copy of Illinois Licensed Roofing Contractor certificate including their license number and license qualifiers (limited or unlimited)
- Licensing information from partners, subcontractors, or other vendors
- Proof of insurance
- Sample contract with residential customer
- Product specification sheet for each product (solar panels, inverters, etc.)
- Standard warranty information for solar installations on workmanship and products

### 3.2 Optional Documents for Submission

- Project case studies

### 3.3 Response Format

Solar Installation Contractors must respond to each section of this RFQ and use the following outline as a guide for formatting proposals. Proposals should be submitted in an 8.5” x 11” document using a minimum 11-point font size with single line spacing. Proposals should be submitted as one PDF file, or, if multiple files are required, one ZIP file containing the proposal folder and files.

### 3.4 Deadline

- RFQ responses due July 10, 2023, for those interested in being the Direct Installer partner
- Selection of the Direct Installer partner will be announced by July 20, 2023
- The Program Administrator will begin establishing an initial group of Qualified Installers for the program launch once RFQ submissions start to come in. Additional applications to be Qualified Installers will be accepted on a rolling basis. Once approved, Qualified Installers in good standing will remain on the Sun and Save Program installer list until the program is complete on August 31, 2026.

### 3.5 Who May Apply to be the Direct Installer or Qualified Installers

All solar installation contractors in good standing through the Illinois Commerce Commission and meeting the qualifications in this request are eligible to apply. This solicitation is open to all parties. The Program Administrator supports Cook County goals to prioritize contractors who are Minorities, Females, and Persons with Disabilities. Please note that subcontractors are accountable for liability and communication (written or verbal) with customers and other key community stakeholders, as well as completing all closing documentation for the project prior to invoice payment.

**The Solar Installation Contractor or partner business must meet the following minimum qualifications:**

- At least one employee that is a North American Board of Certified Energy Practitioners (NABCEP) Certified PV Installer
- A certified electrician on staff or a contracted Electrical Contractor as part of the team with all applicable licensure requirements for the authorities having jurisdiction (AHJs)

- At least 100 kW installed capacity of residential solar experience
- Be, or contract with, a company that is a Distributed Generation Installer certified through the Illinois Commerce Commission (ICC)<sup>1</sup>
- Be able to abide by the Cook County Sun and Save Program’s contract requirements
- The proposed installer must abide by the SEIA (Solar Energy Industries Association) Solar Business Code.<sup>2</sup>

#### Desired qualifications for the Direct Installer partner

- Have NABCEP credential-holders (PV Installer or PV Associate) perform field work.
- Be a “local business.” Have a physical presence within 50 miles of Cook County (i.e., an office and/or sales staff, not telecommuter or P.O. Box).<sup>3</sup>
- Have a principal place of business located within Illinois.
- Either are, or contract with, a Minority/Women-owned Business Enterprise(s) (MWBE).<sup>4</sup>

### 3.6 Application Process for Qualified Installers

The application process to become Qualified Installer for the Sun and Save Program is as follows:

1. Prospective solar installer contractors complete this RFQ applicant package and submit via email to the Program Administrator at [SunandSave@sedac.org](mailto:SunandSave@sedac.org) with “Sun and Save Qualified Installer” in the subject line.
2. Program Administrator reviews the completed RFQ responses once an RFQ response is received.
3. Program Administrator then alerts the contractor to let them know if they are approved or, providing reasons for denial, if applicable.
4. The Qualified Installers will then complete a master agreement and become part of the Sun and Save Solar Installer network pool. Acceptance into this pool does not guarantee projects; rather, the contractor can help interested Sun and Save participants apply for the program and each project is approved individually.

### 3.7 Application Process for the Direct Installer Partner

The application process to compete to become the Direct Installer for the Sun and Save Program is as follows:

1. Interested Direct Installer Partners for the Sun and Save Program must complete this RFQ applicant package and submit via email to the Program Administrator at [SunandSave@sedac.org](mailto:SunandSave@sedac.org) with “Sun and Save Direct Installer” in the subject line and on the cover page of the proposal. **Proposals are due July 10, 2023 by 5:00 pm central time.**
2. Program Administrator reviews the completed RFQ responses once an RFQ response is received.
3. Program Administrator then alerts the contractor to let them know if they are selected as the Direct Installer for the Sun and Save program. (The proposals that are not selected to be the

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<sup>1</sup> Confirm that your company is certified through the ICC here:

<https://www.icc.illinois.gov/electricity/authorities/distributedgenerationcertification.aspx>

<sup>2</sup> Solar Energy Industry Association Solar Business Code. <http://www.seia.org/policy/consumer-protection/seia-solar-business-code>

<sup>3</sup> A company’s principal place of business is the primary location where its business is performed. This is generally where the business’s books records are kept and is often where the head of the firm – or upper management – is located.

<sup>4</sup> MWBEs are businesses that are at least 51% owned, operated, and controlled on a daily basis by women and/or one or more (in combination) of the following identifications: African American, Asian American or Pacific Islander, Latino or Hispanic American, Native American including Aleuts.

Direct Installer Partner may be assigned to the Qualified Installer pool if all requirements are otherwise met.)

4. The Direct Installer Partner will then complete a master agreement and become part of the Sun and Save Solar Installer network pool. Note: participant referrals generated by the Program Administrator (estimated at 30-45 over the program duration) will be sent to the Direct Installer when the Participant has not selected any other Qualified Installers to participate in the Program. The Participant is not obligated to select the Direct Installer Partner for solar installation.

### 3.8 Evaluation Criteria for the Direct Installer partner

Responses will be evaluated based on the following criteria:

- Pass/fail criteria
  - Meeting all minimum requirements and agreement to abide by the program rules and requirements
  - Cannot have been on a debarred list or have any other licensing issues that would prevent the firm from completing work
  - Remain in good standing under the Illinois Commerce Commission Certified Distributed Energy installer list <https://www.icc.illinois.gov/emdb/ucdb/search>
  - Remain in good standing with all local and state licensing agencies
- Pricing
- Qualifications and past performance
- Status as Minority / Women Owned Business Enterprise (MWBE)
- Local company with physical presence within 50 miles of Cook County

Applications that do not provide all required information may be deemed non-responsive by the Program Administrator. The Program Administrator reserves the right to reject any or all applications and to waive minor irregularities.

## Section 4: Program for Cook County Residents

### 4.1 Project Approval Criteria

Overall project approval requires key checkpoints in the process of approval. Prior to the solar proposal stage, the customer must apply for participation in the Program to verify eligibility. The Direct Installer Partner or Qualified Installer may submit the application on the customer's behalf. The Program Administrator will not review any solar proposal materials until the customer has been approved and notified that they are eligible for the program.

Following customer eligibility and subsequent approval, the Direct Installer or Qualified Installer must submit a Quote for Services to the Program Administrator and may not proceed to install the project until written approval for solar installation has been given by the Program Administrator. Customer qualifications and approval processes will be explained in detail in the Program Guide provided to the Direct Installer Partner and Qualified Installers.

### 4.2 Customer Eligibility

Customer/project eligibility requirements are as follows:



- The property must be owner-occupied.
- The property address must be in Cook County boundaries.
- Customer household income must be greater than 80% of the AMI and less than 120% of the AMI. (See definition of Participant in Section 2.)
- Customer must provide all necessary application information to the Program Administrator prior to customer participation approval.
- Customer must provide reasonable building access to the Program Administrator, as well as to the Direct Installer or a Qualified Installer, sub-contractors, utilities staff, and city/county permitting officials as needed throughout the proposal stage, project construction phase, and project completion/site review stage.
- A quote for services must be submitted to the Program Administrator by the Direct Installer or a Qualified Installer. Work may not begin, or other expenses incurred until the Program Administrator approves the system design and project funding amount.

### 4.3 Program Process and Tasks

Below we describe Program process and the tasks that the Direct Installer and Qualified Installers will perform as part of it.

1. **Project Recruitment.** Contractors are encouraged but not required to recruit projects for the Program, using their existing client pools. If a customer is not referred to the Sun and Save program by a contractor, the customer can request a specific contractor. In the event the customer has not requested a specific installer, SEDAC will recommend the Direct Installer partner.
2. **Customer Application.** Customer Applications can come to the Program Administrator in two (2) ways. The Customer can directly apply for the Program by sending their application materials to the Program Administrator directly. The Direct Installer or a Qualified Installer may also recommend a customer to complete an application for the Sun and Save Program and help to guide the customer through the application. No solar proposals will be reviewed from the contractor until customer eligibility is verified first.
3. **Site Assessment / Solar Proposal.** After a customer is deemed eligible to participate in the program the Direct Installer or a Qualified Installer will collect information about the property to develop a scope of work and proposal. The Direct Installer or a Qualified Installer will submit the project proposal, including a breakdown of costs, to the Program Administrator for approval. An on-site solar assessment is strongly recommended as part of the proposal development. The Program Administrator will not guarantee that change-orders will be approved for payment by Program funds.
4. **Proposal Review and Approval:** The Program Administrator will review proposals as they are received, with the intent to provide a rapid response. Projects will be either approved, declined, or put on a waiting list.
5. **Customer Agreement:** If the scope of work and project quote are approved, the Direct Installer or a Qualified Installer will provide the proposal and agreement form(s) to the customer. The customer will review the project scope and choose whether to sign off as needed and go ahead with the project. The Direct Installer or a Qualified Installer will provide customer sign-off forms to the Program Administrator.
6. **Execute Project Agreement:** The Program Administrator and the Direct Installer or Qualified Installer will execute a project agreement, based on the previously described Master Agreement, to perform the approved scope of work at the approved cost.

7. **Energy Savings Opportunities:** The Sun and Save program also looks to identify additional energy savings opportunities. During a site visit, the contractor will complete a questionnaire based on a provided check list (information about building envelope needs, HVAC efficiency, domestic hot water efficiency, etc.) and take pictures to document the questionnaire responses. This information will help identify other energy savings opportunities present at the property. This questionnaire and the associated pictures will be submitted prior to invoicing.
8. **Installation and Invoicing.** Once projects are completed, the contractor will send an invoice to the Program Administrator for the cost of the approved project quote. Once the Program Administrator has verified that the project is complete and that the solar array has been energized, invoices will be paid within 30 days (net 30).
9. **Training.** The Direct Installer and all Qualified Installers must participate in online training before starting work for the program. Subsequent annual online training sessions will provide updates on any other program changes.
10. **Communications.** The Direct Installer and all Qualified Installers must participate in regular update communications about project and program status, at the discretion of the Program Administrator. The Direct Installer and all Qualified Installers is expected to be the project lead and the primary contact with the customer. SEDAC and appropriate staff should be promptly updated if there are any issues or major delays in carrying out the scope of work.

## FIRM PROFILE AND NARRATIVE (ATTACHMENT A)

Please respond to each question of this section and use the following outline as a guide for formatting proposals. Proposals should be submitted in an 8.5" x 11" document using a minimum 11-point font size with single line spacing. The Firm Profile and Narrative portion of the proposal is encouraged not to exceed 5 pages, including any appendices and/or attachments. The sample site assessment/cost estimate and sample contract do not count toward your page count. Please include the following information in the body of your proposal:

- Key personnel (including roles, experience, licenses, and certificates, with corresponding numbers as appropriate. Key personnel should include at a minimum: Owners; Project Managers; Designers; Installers and Office Manager who will provide data to property owners per the specifications outlined in the Scope of Work (see Exhibit A). Include NABCEP Certification information here, as well as any Journeyman Electrician or other certified staff involved in this project.) Identify any subcontractors you plan to use, along with their value to the project, and provide background information on size, experience, management, licensing, and subcontracting agreement (important if they are partnering with a roofing company)
- Include sample:
  - Site Assessment and Cost Estimate
  - Customer Contract

Respond to the following questions:

1. Indicate if your firm would like to be considered for the Direct Installer and if you would like to be considered, please let us know why you believe your firm will be a strong fit.
2. How does your firm assess the roof to ensure that it has a long enough useful life left to be eligible? Please describe your approach when you see a project that needs roof repairs.
3. Please describe your approach when you see a project that needs electrical work.
4. Has the Better Business Bureau received any complaints about your company during the past three years? If so, please describe the complaints.
5. Are you on the federal debarred list or have any additional licensing issues? If so, please explain why.
6. Have you ever been on probation with the ICC? If so, please explain why.
7. Explain why the quality and specifications of the products in the firm's response to this request for proposals are appropriate for this project.
8. Provide descriptions of warranties and support that ensure long term durability, operation, and maintenance of PV installations
9. Describe the final testing and sign-off procedures, including punch lists, inspection, and other necessary requirements
10. Will your firm be able to invoice after the installation is completed and energized? If this is not feasible for your firm, please propose an invoicing model that will work for your firm.
11. What is the estimated total time to complete a solar installation project, starting with a signed customer contract and ending with a fully energized solar system?
12. At full capacity, how many solar project installations can your company complete per year?

## COMPANY QUESTIONNAIRE (ATTACHMENT B)

Company Name:			
Main Contact Name:		Title:	
Telephone:		Email:	
Mailing Address:	City:	State:	ZIP Code:
Please provide licenses and license numbers:			
Number of years in business:			
Total residential solar kW installed:			
<p>Is your firm a Certified Distributed Generation Installer by the Illinois Commerce Commission?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>			
<p>Is your organization willing to complete a required on-site energy savings questionnaire (check list form will be provided) at each project site as part of the complete project?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>			
<p>For some projects, roof and electrical repairs may be eligible for program incentive funds. The Program Administrator will work only with the Direct Installer or Qualified Installers regarding approval and payment of any cost's payable by program funds. If subcontractors or other outside contractors/vendors are used for any repairs, upgrades, or other work to fully complete the solar project installation, the Direct Installer or Qualified Installer will be responsible for obtaining pre-approval for the cost of the full scope of work for turnkey installation. The Program Administrator will accept only 1 invoice per project location and will disburse funds only to the Direct Installer or Qualified Installer. The Direct Installer or Qualified Installer will be responsible for any payments to subcontractors or other outside contractors/vendors.</p> <p>Does your firm accept this condition and agree to take responsibility for pre-approval of all such costs and for payment to any subcontractors or other outside contractors/vendors?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>			

**EXPERIENCE**

Residential Solar Installation	Can you Perform these Services? (Yes/No)	Number of Projects Completed, Past 12 Months
Solar Installation		# projects: Total kW:
Roof Repair		
Roof Replacement		
Electrical Work		

**SOLAR SYSTEM COST ESTIMATES**

Please provide current estimated project pricing for the following assumed scenario:

- 6.5 kW solar system; mounted on asphalt shingle roof <5 years old and in good condition; moderate slope roof pitch (5/12); 2-story house; 100-amp panel existing; clear solar access without shading

System	Cost	Notes
6.5kw Solar PV Installation		
Price Per Watt		
Electrical Work		
Roof Work		

**SOLAR SYSTEM COST CONTINGENCIES**

Starting with the 6.5 kW scenario described above, please provide the estimated additional costs for projects with the following conditions.

Additional Cost Factors (If any)	Increased Cost (\$/watt)	Flat Rate Adders (\$)	Description
Roofing - Metal (Standing seam)			
Roofing - Metal (Corrugated)			
Roofing - Spanish (clay) tile			
Roofing - Concrete tile			
Roofing - Wood Shake			
Roofing - Flat (torch- down)			
Roofing - Single-ply membrane			
Roofing - Tar and Gravel			

**ROOFING COMPANIES**

Please provide a list of any roofing companies you plan to use. *Please include the roofing companies' Illinois roofing contractor license certificate including the license number with the submission.*

Company	Contact	Phone Number/Email	Address
Name:  License #:			
Name:  License #:			
Name:  License #:			



**ELECTRICAL COMPANIES**

Please provide a list of any additional electrical companies that you plan to use.

Company	Contact	Phone Number/Email	Address

**REFERENCES**

Please provide a list of three residential client references.

Reference 1	
Client Name	
Address	
Telephone Number	
Size of Project	
Date of Installation	

Reference 2	
Client Name	
Address	
Telephone Number	
Size of Project	
Date of Installation	

Reference 3	
Client Name	
Address	
Telephone Number	
Size of Project	
Date of Installation	

**CUSTOMER LEADS**

Please estimate the number of qualified customers from your portfolio that would be interested in bringing to this program through August 31, 2026: \_\_\_\_\_

**MINORITIES, FEMALES, AND PERSONS WITH DISABILITIES PARTICIPATION AND UTILIZATION**

This request for qualifications contains a goal to include businesses owned and controlled by minorities, females, persons with disabilities, and veterans in the procurement and contracting processes. Is your company at least 51% owned and controlled by individuals in one of the following categories? **If “Yes,” please check the category that applies:**

Business Status	Yes	No
Minority (30 ILCS 575/2(A)(1) & (3))		
Female (30 ILCS 575/2(A)(2) & (4))		
Person with Disability (30 ILCS 575/2(A) (2.05) & (2.1))		
Disadvantaged (49 CFR 6)		
Veteran (30 ILCS 500/45-57)		

## PROPOSING FIRM QUALIFICATION STATEMENT (ATTACHMENT C)

I, \_\_\_\_\_ (Printed name of signatory), have read the entire contents of the RFQ and certify to the best of my knowledge that \_\_\_\_\_ (Proposing Firm) has necessary purchasing contacts, equipment, storage facilities, experience, ability, and capital to furnish the proposed products and services in the manner described and to perform the required work satisfactorily.

I acknowledge that the Proposing Firm possesses the following required qualifications: *Check appropriate boxes.*

- NABCEP - PV Installer Certified
- ICC Certified Distributed Generation Installer
- Electricians License
- Proposing Firm agrees to maintain industry standard insurance throughout the duration of this program
- The proposing Firm agrees to abide by the SEIA Solar Business Code [www.seia.org/policy/consumer-protection/seia-solar-business-code](http://www.seia.org/policy/consumer-protection/seia-solar-business-code)
- Have at least 100 kW installed capacity of residential solar experience

I certify that the information provided in this application is true and correct. I have read and understand the program requirements and terms and conditions set forth in this request for qualifications and agree to abide by these requirements. I verify by my signature that I have authority to submit this application.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title of Signatory: \_\_\_\_\_